

Ms [REDACTED]
Person with Management or Control
Camp Australia Pty Limited
Level 1 207 Waverley Rd
MALVERN EAST VIC 3145

Email: [REDACTED]
[REDACTED]

Dear Ms [REDACTED]

COMPLIANCE NOTICE
Section 177, *Education and Care Services National Law (ACT)*

Approved provider name: Camp Australia Pty Ltd (the Provider)
Approved provider number: PR-00002539

RELEVANT SERVICES

Approved service name: Camp Australia Calwell Primary School OSHC
Approved service number: SE-00009651

Approved service name: Camp Australia - Arawang Primary School OSHC
Approved service number: SE-40003187

Approved service name: Camp Australia - St Jude's Primary School OSHC
Approved service number: SE-40016130

I am satisfied that Services listed above, operated by the Provider, are not complying with the provisions of the *Education and Care Services National Law (ACT)* and the *Education and Care Services National Regulations* as outlined hereunder.

In making the decision to issue this compliance notice, I have taken into account the number of contraventions, the nature of the risk posed to children by the non-compliance, and the compliance history of Camp Australia Pty Limited and its services in the ACT.

The table below outlines the sections of the Law which have been engaged where non-compliance was identified during the Compliance Audits at the three services named above which were conducted between 8 and 10 August 2023.

In addition, the table below outlines the steps to be taken by the approved provider to satisfy the Regulatory Authority (the Authority) that you are meeting your obligations under the *Law*.

The steps to be taken by the approved provider must be addressed by the close of business of the date mentioned for each item in the table below. You are required to provide written evidence of your compliance to the Authority, Children's Education and Care Assurance, ACT Education Directorate, by the close of business of the date mentioned for each item in the table below.

Provision of the National Law and National Regulations	Description	Steps to be taken by the Approved Provider
National Law Section 169 (2) Offence relating to staffing arrangements. National Law Section 167 (1) Offence relating to protection of children from harm and hazards. National Regulations Regulation 126 (2) Centre-based services – general educator qualifications.	The approved provider of an education and care service must ensure that each educator educating and caring for children for the service meets the qualification requirements relevant to the educator’s role as prescribed by the national regulations. The approved provider of an education and care service must ensure that every reasonable precaution is taken to protect children being educated and care for by the service from harm and from any hazard likely to cause injury. (2) The qualification requirements for educators at a centre-based service educating and caring for children over preschool age in a jurisdiction are the qualification requirements (if any) set out in Chapter 7 for that jurisdiction.	The approved provider is to submit evidence of: a) Strategies in place to ensure that services are adequately staffed at all times to meet the minimum qualification requirements as set out under Regulation 126 (1). b) Strategies are in place to ensure that services are adequately staffed so that every reasonable precaution is taken to protect children from harm and from any hazard likely to cause injury, specific to staffing arrangements, supervision. c) Strategies in place to ensure that services are adequately staffed at all times to meet the minimum qualification requirements as set out under Regulation 126 (2). d) Strategies in place to ensure that temporary waivers are applied for if the Provider is unable to comply with regulation 126. e) Strategies in place to ensure that the people responsible to organise staffing are knowledgeable about the qualifications requirements under regulation 126 and are knowledgeable about

		temporary waiver applications. f) Evidence that all staff members have been made aware of the existence of the strategies above. Evidence required by COB 5 January 2024.
Regulation 147 Staff members	The staff record must include the following information in relation to staff members— (b) evidence— (i) of any relevant qualifications held by the staff member; or (ii) if applicable, that the staff member is actively working towards that qualification as provided under regulation 10;	The approved provider is to submit evidence of: Strategies in place to ensure that all staff records are accurate at all times. Evidence required by COB 5 January 2024.

Time for Compliance

You are required to provide written evidence of your compliance **by the time indicated within the above table, to** the ACT Regulatory Authority (the Authority), Children's Education and Care Assurance, ACT Education Directorate.

Failure to comply

It is an offence for an approved provider to fail to comply with this compliance notice within the period specified. If you do not take the required actions, or do not take those steps within the required timeframe, I may consider imposing further sanctions, including suspension of your service approval or prosecution. The penalty that a court may impose is \$6000 for an individual and \$30,000 for an entity.

Review of decision

A decision to issue a compliance notice is a reviewable decision for internal review by the Regulatory Authority. An application for review may be made by completing the form AR01 Application for Internal Review of Reviewable Decision which can be obtained from the ACECQA website. An application for review must be submitted to the Regulatory Authority within 14 days after the day on which you are notified of this decision.

Service's record of compliance

Details of this compliance notice must be recorded in the service's record of compliance including: the reason the compliance notice was issued; the steps specified in the notice; and the date by which the steps specified must be taken. The information must not identify any person other than the approved provider.

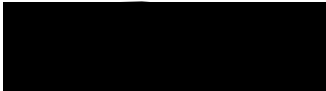
The information does not need to be recorded until after the period for applying for internal review has expired.

Publication

Under section 270(5) of the National Law, the Regulatory Authority may publish information about this compliance notice. If no review is requested within 14 days, details of this compliance notice may be published on www.education.act.gov.au.

If you have any questions about this notice, please contact me at delphine.coutin@act.gov.au

Yours Sincerely



Delphine Coutin
Assistant Director, Audit and Risk Management
Education and Care Regulation and Support
ACT Education Directorate

13 December 2023