



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

Provider Name	Capital Region Community Service Limited
Provider Number	PR-00005807
Provider Approval Status	Approved

Service

Service Legal Entity Name	
Service Trading Name	Bruce Ridge Early Childhood Centre
Service Approval Number	SE-00009755
Service Approval Status	Approved

Incident Details

Incident Type	Reg 175-An allegation of physical or sexual abuse of a child or children at the service (other than an allegation raised as a formal complaint)
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Please supply the following information:

- Detailed description of the incident including nature of risk, cause etc
- Detailed description of impact on the operation of the service
- Involvement of emergency services or other authorities (if relevant)
- Action taken by Approved Provider to manage the risk
- Any other relevant information

Monday at 11am P01 came to my office to verbally report an allegation of P01 (educator) yelling at a child and that she heard the child crying and holding her arm then said "P01 you hurt my arm"

P01 emailed me the written allegation and it read as..

"November 11th - P01

At 10.45 when coming into my classroom to sign back in, I overheard P01 speaking to P01 in a very loud and negative tone for P01 to come out of the bathroom. P01 (P01's brother) tried to explain to P01 that P01 needed to go to the bathroom.

At 10.55am I came into my classroom to make a phone call to a parent. P01 didn't see me come in. I could hear her yelling at P01 in the bathroom. When I approached the bathroom, P01 was crying whilst holding her arm and said "P01 you hurt my arm". I asked P01 she needed help, she said she was fine.

Whilst P01 was in the bathroom changing nappies, P01 said "I am not touching P01 anymore!"

P01 P01
Educator "

After P01 verbally reported this to me, I asked P01 to come into the office for a discussion. I asked what happened when her and P01 were in the bathroom, her initial response was "nothing". We then discussed that another educator had reported to me that she was yelling and that P01 had said that she hurt her arm. P01 explained that she was in bathroom helping her because she needed to have her clothes changed, that she never hurt her and was not yelling. She said that she took off the jumper but asked P01 to do the rest. That P01 didn't say her arm was hurt, she had said my arm is wet and P01 responded she can dry it with paper towel (- briefly summarise the initial meeting)

I spoke with P01 P01 (manager of EAC at CRCS), P01 executive manager of CRCS), P01 (CEO of CRCS) and HR to report the allegation and to start the formal progress of the investigation.

At this stage we are starting the investigation led by HR and P01 P01. So far they interviewed P01 on Wednesday, P01 on Thursday and Friday afternoon planning to interview possible other witnesses - P01 and P01. After that they should be able to make a determination of the investigation.

P01 P01 will add documents from HR investigation as soon as practical

Incident date	14/11/2022
Incident Time	10:45 AM
Location	Bathroom/nappy change area
General activity at the time	Play-based program
Interaction Type	Child/Adult
Witness full name	P01 P01
Witness phone number	P03
Witness type	Staff Member

Submitted By: P01 P01



Did Emergency Services attend? **No**

This notification meets the requirements of the Education & Care Services National Law. You may also be required to notify the incident under your state or territory child protection law.

Please upload any relevant documentation

P01 email 15.11.22.pdf emailed allegation

Child Details

Child's Name

Child's Gender

Child's Date of Birth

Parent(s)/Guardians(s) Name

Parent's Email

Parent(s)/Guardians(s) Phone

Contact Details

Name **P01** **P01**

Phone Number **P03**

Email Address **P03**