



I01 Notification of Incident

Thank you for submitting your notification. Below is a copy of the information provided in your notification. If there are any issues, please contact your [Regulatory Authority](#) for assistance.

Notification of Incident

Provider

| | |
|--------------------------|--|
| Provider Name | BMA Belconnen Pty Ltd ATF BMA Belconnen Unit Trust |
| Provider Number | PR-40013290 |
| Provider Approval Status | Approved |

Service

| | |
|---------------------------|--------------------------------|
| Service Legal Entity Name | |
| Service Trading Name | Bright Minds Academy Belconnen |
| Service Approval Number | SE-40012576 |
| Service Approval Status | Approved |

Incident Details

| | | | |
|---|---|--|--|
| Incident Type | Reg 175-Any circumstance arising at the service that poses a risk to the health, safety or wellbeing of a child or children attending the service | | |
| Incident date | 28/02/2022 | | |
| Incident Time | AM | | |
| Did Emergency Services attend? | No | | |
| Risk due to | Localised Issue | | |
| Please upload any relevant documentation | | | |
| <table border="1"> <tr> <td>Accident Incident Report- Cieling tile falling 18.01.2022.pdf</td> <td>Incident Form- tile falling 18.01.2022</td> </tr> </table> | Accident Incident Report- Cieling tile falling 18.01.2022.pdf | Incident Form- tile falling 18.01.2022 | |
| Accident Incident Report- Cieling tile falling 18.01.2022.pdf | Incident Form- tile falling 18.01.2022 | | |



Incident Management

Steps that were taken or will be taken to prevent or minimise this type of incident in the future

Detailed description of the incident including nature of risk, time, cause, etc.

Due to the amount of rain in a short period of time a ceiling tile fell in the Little Learners Room (0-1years).

The amount of heavy rainfall on 28th February 2022 resulted in rainwater accumulating in one area inside the building above the ceiling tiles. This resulted in the tile collapsing and falling to the floor.

There were no children or educators present in the vicinity of the room when the tile fell.

Since the incident there has been additional drainage installed within the ceiling cavity of the building providing drainage of water.

Since the incident as well as notification of Emergency Response Audit i have been notified of other incidences during 2021 where similar incidents occurred however I want notified or informed of the events. The Nominated Supervisor who was responsible at the time has since left the service.

Child Details

Child's Name

Child's Gender

Child's Date of Birth

Parent(s)/Guardians(s) Name

Parent's Email

Parent(s)/Guardians(s) Phone

Contact Details

Name

P01 p01

Phone Number

P03

Email Address

P01