



Standing Committee on Health and Community Wellbeing

Inquiry into Annual and Financial Reports 2022-2023

ANSWER TO QUESTION ON NOTICE

Asked by Mrs Elizabeth Kikkert:

Reference: Hearing on 15 November 2023, Annual Report of Community Services Directorate

In relation to: Listen. The Domestic, Family and Sexual Violence Office (DFSVO)

- (1) How many staff (FTE) are currently employed in the DFSVO?
- (2) For each staff member in the DFSVO, please detail the following:
 - (a) Employment time i.e. full-time, part-time, contract, casual etc.
 - (b) Employee classification
 - (c) Name of role
 - (d) Roles and responsibilities

Minister Berry: The answer to the Member's question is as follows:–

- (1) The DFSVO currently employs 32.1 FTE (a headcount of 33 staff).
- (2)
 - a. Of the 33 staff, 29 are full-time, 3 are part-time, and 1 is casual.
 - b. Employee classification:

Classification Level	Number of employees
Senior Executive Band 3	1
Senior Executive Band 1	1
Senior Officer Grade A	3
Senior Officer Grade B	6
Senior Officer Grade C	8
Administrative Services Officer Level 6	8
Administrative Services Officer Level 5	5
Casual	1

c. (c & d) Name of role and roles and responsibilities:

Name of Role	Responsibilities
Domestic, Family and Sexual Violence Coordinator-General Death Review Coordinator	Champion and lead a whole of government and connected system response to Domestic, Family and Sexual Violence.
Executive Branch Manager	Lead the Office in the delivery of a broad range of projects and reforms.
Executive Officer Executive Assistant and Support Officer	Provide support to the Executives and the broader Office, including with: diary and inbox management, coordination of incoming and outgoing work, allocation of tasks.
Senior Director Director Assistant Directors x 3 Senior Policy Officer x 2 Policy Officers x 1	Manage and deliver the ACT Domestic and Family Violence Death Review Manage and deliver domestic, family and sexual violence innovative pilots
Senior Director Directors x 2 Assistant Directors x 3 Senior Policy Officers x 4 Policy Officers x 1	Respond to Ministerial correspondence and prepare briefings to support Ministerial engagements. Manage relations with the Commonwealth Government, include negotiations for National Partnership Agreements. Provide Secretariat support to the Domestic Violence Prevention Council and Aboriginal and Torres Strait Islander Reference Group Develop the Domestic, Family and Sexual Violence Strategy Contract management
Senior Director Directors x 2 Assistant Directors x 2 Senior Policy Officers x 2 Policy Officers x 2	Develop and oversee domestic, family and sexual violence legislative reforms, including Information Sharing Support the delivery of the Sexual Assault Police Review Project management and delivery of the sexual assault multidisciplinary centre Implement information sharing reforms and the Risk Assessment and Management Framework
Special Domestic, Family and Sexual Violence Advisor	Share specialist knowledge and provide advice on domestic, family and sexual violence matters.

Approved for circulation to the Standing Committee on Health and Community Wellbeing

Signature:



Date: 13/12/23

By the Minister for the Prevention of Domestic and Family Violence, Yvette Berry MLA