

	Legislative Assembly for the Australian Capital Territory	Request to Receive Live Audio Broadcast of the Public Proceedings of the Legislative Assembly and its Committees
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To be submitted to the Clerk of the Legislative Assembly

Name:

Government Department/ Other:

Mailing Address: Date:

Telephone: Fax:

Details of request and (in the case of an agency) the number of staff utilising the broadcasts:

I hereby agree to abide by the rules and guidelines set out below	Signature -----
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GUIDELINES
please read carefully before submitting request

**Guidelines for the receipt of live audio broadcast of the public proceedings of the
Chamber of the Legislative Assembly and its Committees**

Reference in these guidelines to “broadcasting” is to the audio and/or visual broadcasting or rebroadcasting of public proceedings or excerpts of public proceedings of the Legislative Assembly.

1. Audio-only recordings of proceedings shall be from the signal transmitted by landline or from the Assembly’s narrowcast to building occupants.
2. Access to the transmission facilities of the Legislative Assembly for transmission to the applicant is subject to Section 7 of the *Legislative Assembly (Broadcasting) Act 2001*.
3. Access will be granted if the Clerk is satisfied:
 - (a) that the recording and transmission facilities of the Legislative Assembly have the capacity to satisfactorily support the equipment the applicant proposes to connect to them;
 - (b) the mode of access requested is reasonable for the purpose for which it is sought;
 - (e) the applicant’s right to receive the proceedings for which the application is made has not been withdrawn under this Act; and
 - (d) the applicant enters into a written agreement with the Territory to
 - (i) comply with any determination in effect under section 5 (2) of the *Legislative Assembly (Broadcasting) Act 2001*;
 - (ii) provide, or arrange for the provision of, the telecommunication lines and other equipment necessary for the access (the *access equipment*);
 - (iii) pay the costs and expenses of connecting the access equipment to the recording and transmission facilities of the Legislative Assembly;
 - (iv) pay the costs and expenses of maintaining the access equipment; and
 - (v) pay the costs and expenses of the Legislative Assembly secretariat in giving access to the public proceedings of the Legislative Assembly and its committees by the access equipment.
4. Broadcasts of public proceedings must not be used for:
 - (a) the purpose of satire or ridicule;
 - (b) advertising for or by political parties or electioneering; or
 - (c) commercial advertising or sponsorship.
5. The submission of this “Request to Receive Live Audio Broadcast” form signifies the applicant’s agreement to comply with these guidelines, the guidelines for the Broadcast, or Recording for Broadcast, of the Public Proceedings of the Legislative Assembly and its Committees and meet all costs under Section 7 (2) (d) of the *Legislative Assembly Broadcasting) Act*.

Date lodged: / /	Approved YES / NO:	Clerk’s Signature -----
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